

CODE OF HONOR & STUDENT INFORMATION



**STUDENT
CONTRACT**
2024 - 2025

STATEMENT OF FAITH

The Scriptures – The Bible is the inspired Word of God. It is the product of holy men of old who spoke and wrote as they were moved by The Holy Spirit. The new covenant as recorded in the New Testament, we accept as our infallible guide in matters pertaining to conduct and doctrine (II Tim. 3:16, I Thess. 2:13, II Peter 1:21).

The Godhead – Our God is one, but manifested in three persons, the Father, the Son and the Holy Spirit, being co-equal (Phil 2:6). God, The Father, is greater than all: the sender of the Word (LOGOS) and the Begetter (John 14:28, John 16:28, John 1:14). The Son is the Word flesh-covered, the One Begotten, and has existed with the Father from the beginning (John 1:1, John 1:18, John 1:14). The Holy Spirit proceeds forth from both the Father and the Son and is eternal. (John 15:26).

Man, His Fall and Redemption – Man is a created being, made in the likeness and image of God, but through Adam's transgression and fall, sin came into the world. "All have sinned and fallen short of the glory of God." As it is written, "There is none righteous, no not one." Jesus Christ, the Son of God, was manifested to undo the work of the devil and gave His life and shed His blood to redeem and restore man back to God (Rom. 5:14, Rom. 3:10, Rom. 3:23, I John 3:8). Salvation is the gift of God to man, separate from works and the Law, and is made operative by grace through faith in Jesus Christ, producing works acceptable to God (Eph. 2:8).

Eternal Life and The New Birth – Man's first step toward salvation is godly sorrow that worketh repentance. The New Birth is necessary to all men, and when experienced, produces eternal life (II Cor. 7:10, I John 5:12, John 3:3-5).

Water Baptism – Baptism in water by immersion, is a direct commandment of our Lord, and is for Believers only. The ordinance is a symbol of the Christian's identification with Christ in His death, burial and resurrection (Matt. 28:19, Rom. 6:4, Col. 2:12, Acts 8:36-39). The following recommendations regarding the water baptismal formula is adopted; to wit. "On the confession of your faith in the Lord Jesus Christ, the Son of God, and by the authority, I baptize you in the Name of the Father, and the Son and the Holy Ghost. Amen."

Baptism in the Holy Ghost – The Baptism in The Holy Ghost and fire is a gift from God as promised by the Lord Jesus Christ to all Believers in this dispensation and is received subsequent to the New Birth. This experience is accompanied by the initial evidence of speaking in other tongues as the Holy Spirit Himself gives utterance. (Matt. 3:11, John 14:16-17, Acts 1:9, Acts 2:38-39, Acts 19:1-7, Acts 2:4).

Sanctification – The Bible teaches that without holiness no man can see the Lord. We believe in the Doctrine of Sanctification as a definite, yet progressive work of grace, commencing at the time of regeneration and continuing until the consummation of salvation at Christ's return (Heb. 12:14, I Thess. 5:23, II Peter 3:18, Phil. 3:12-14, I Cor. 1:30).

Divine Healing – Healing is for the physical ills of the human body and is wrought by the power of God through the prayer of faith, and by the laying on of hands. It is provided for in the atonement of Christ, and is the privilege of every member of the Church today. (Mark 16:18, James 5:14-15, I Peter 2:24, Matt. 8:17, Isa. 53:4-5).

Resurrection of the Just and the Return of Our Lord – The angels said to Jesus' disciples. "This same Jesus shall so come, in like manner as ye have seen Him go into heaven." His coming is imminent.

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When He comes, "...the dead in Christ shall rise first, then we which are alive and remain shall be caught together with them in the clouds to meet the Lord in the air..." (Acts 1:11, 1 Thess. 4:16-17). Following the Tribulation, He shall return to earth as King of kings and Lord of lords, and together with His saints, who shall be kings and priests. He shall reign a thousand years (Rev. 20:6).

Hell and Eternal Retribution – The one who physically dies in his sins without accepting Christ is hopelessly and eternally lost in the Lake of Fire and therefore has no further opportunity of hearing the Gospel or repenting. The Lake of Fire is literal. The term "eternal" used in describing the duration of the punishment of the damned in the Lake of Fire carries the same thought and meaning of endless existence as used in denoting the duration of joy and ecstasy of the saints in the presence of God. (Heb. 9:27, Rev. 19:20).

Statement of Final Authority for Matters of Faith/Belief & Conduct:

The statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God, speaks with final authority concerning truth, morality, and the proper conduct of mankind. The Bible is the sole and final source of all that we believe. Fuzion Bible Institute's final interpretive authority on the Bible's meaning and application for the purposes of faith, doctrine, practice, policy, and discipline.

Statement on Marriage, Gender, and Sexuality:

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Genesis 1:26-27) Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Genesis 2:18-25) We believe that God intends sexual intimacy to occur only between a man and a woman that are married to each other. (1 Corinthians 6:18; 7:2-5; Hebrews 13:4) We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matthew 15:18-20; 1 Corinthians 6:9-10)

We believe that in order to preserve the function and integrity of Fuzion Bible Institute, and to provide a biblical role model to all students and the community, it is imperative that all persons in service with or in attendance at Fuzion Bible Institute and Pure Church, in any capacity whether paid or as a volunteer, agree to and abide by this Statement on Marriage, Gender, and Sexuality. (Matthew 5:16; Philippians 2:14-16; 1 Thessalonians 5:22)

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Romans 10:9-10; 1 Corinthians 6:9-11)

We believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with scripture nor the doctrines of Fuzion Bible Institute.

REGISTRATION PROCESS

The school year at Fuzion Bible Institute is divided into 4 Terms/Semesters. There are two intakes, one in January/February, and one in June/July. Each student must successfully complete each Semester to be promoted/graduate.

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Fuzion Bible Institute presents our curriculum via pre-recorded teachings/lessons and 'quizzes' which we present via an online learning system in two ways:

- 1) There are various campuses, globally, that facilitate the delivery of lessons to students who prefer a personal and interactive study experience.
- 2) Fuzion provides an online-only option where students follow a self-study method by watching videos of the lessons and completing the exams via our online platform.

The process for becoming a Fuzion Bible Institute Student is as follows:

- 1) Register by submitting the registration documentation and paying the R500 registration fee
- 2) You will receive an email confirming registration along with this Student Information & Code of Honour document, and the enrollment guidelines to set up your online account.
- 3) Should you choose to attend our live classes then you will receive your campus details, which include the campus address, directions, and contact number of the Director and Class Facilitator.
- 4) Tuition fees must be paid in advance for each term/semester or the monthly payment option into our FNB Bank account, if payment has not been received you may be barred from attending class.
- 5) You will receive your timetable for classes, exams, and assignments/practicals where applicable.

CLASSES & EXAMINATIONS

CLASS PROCEDURE

Workbooks for each module are pre-loaded and accessed via your online account. Classes are offered in video format, either live (at a campus) or online.

The live class process is as follows:

Class begins sharply at 7 PM (19:00). Students watch 2 x 45-minute video teachings in the presence of a facilitator. After which, there are 20 minutes of discussion time.

There are 10 modules per year, and each module will take between 3 and 6 weeks to teach. Once the module is completed, each student will have to complete an online exam/quiz.

EXAMINATIONS

You will have between 30 and 60 minutes (dependent on the subject material) to complete your exam in a multiple-choice format. Grades are used to evaluate your understanding of the material. Once an exam has started, students must complete it. Exams can be taken using any computer with an internet connection at home, the local library, etc. Students are discouraged from using a smartphone to take their exams as this is more prone to errors. Some campuses will have an electronic device/tablet available for you to take your exam should you be based in a more rural area. Students may speak with their facilitator or email the Director if they have any issues or questions regarding examinations. Assistance with exams can only be given during office hours, so waiting until the last available evening to take an exam is not recommended. Please direct all questions/issues to your local facilitator/director rather than emailing, which might be delayed.

The online examinations are based on the honor system. We trust that every student will conduct themselves with honesty and integrity. Unless otherwise indicated by the instructor, all exams are to be taken without using class notes or the Bible. Sharing exam questions and answers with other students is not permitted. Abuses of the honor system will be addressed and could result in a failing grade and further consequences may also include probation and/or dismissal as possible consequences for inappropriate behavior.

Students can see their grades immediately after taking the exam. Any exam that is below the 60% mark then the student has failed the exam. Students are required to pass every exam to continue at Fuzion.

Students must notify their facilitator of their failed exam so that the exam can be re-opened to them for another week to retake the exam. The maximum score on any retake is 70%, meaning that any score above 70% will be reduced to 70%. Should an exam be missed or failed for any reason, the only way to change that to a passing grade is to retake and pass the exam. If students have a failing grade after the examination window closes, they must pay an R100 administration fee for each exam that needs to be reopened. If an exam hasn't been passed by then, the student will be placed on Academic Probation. If the exam still hasn't been passed (or attempted) while on Academic Probation, the student will be dismissed. If a student is struggling to pass an exam, they are encouraged to ask for help from the Director so that assistance can be provided. We want you to succeed! All exams must be passed before the semester is over. If someone attempts the exam but fails due to struggling with the content, exceptions to this can be made to assist the student. Any exceptions to the examination policy above must be approved by the Regional Director. Examples of reasons for exceptions include jury duty, military service, bereavement absence, and emergency medical situations that involve short-term hospital care. Documentation must be presented to receive an exception for the above-mentioned reasons. It is the responsibility of each student to know when their exams are due. Students are encouraged to be proactive and contact their Director as soon as possible if they fall behind on an exam.

ACADEMIC FEES 2025

1st Year Certificate, 2nd Year Certificate & 3rd Year Certificate & 4th Year Advanced Certificate (Fee includes a nonrefundable R500 registration fee & R500 a nonrefundable graduation fee)

Annual Fee which includes the Registration & Graduation fees: R4000.00

- Payment plan 1: R400 x 10 months (Jan - Oct)
- Payment plan 2: R1000 x 4 Semesters
- Payment plan 3: R3800 upfront payment (5% Discount) (before 27 January).

ACADEMIC FEES 2025

FINANCIAL OBLIGATION

Payment of a student's tuition fees remains their responsibility and is an important part of spiritual growth and maturity. Students will not receive monthly updates or reminders to pay tuition. Each student is responsible for checking their tuition status. For students who choose to pay monthly, tuition is due on the first calendar day of each month. The tuition amount is divided evenly over the 10-month study period. It is not related to the number of class days in each month. Regular, monthly tuition payments will continue through breaks during the school year. There is a grace period until the 15th of each month for late payments. Any student who has not paid the full month's tuition by the last day of the month will no longer be able to attend class on campus or view classes on the online platform until the balance has been paid. If the monthly tuition is not paid for 3 consecutive months, the student will be dismissed. If tuition is paid by the end of the third month, the student will be reinstated. Students with unpaid fees will not receive their Certificate of Completion, nor will they be able to participate in their graduation ceremony. If late tuition and fees are paid in full after the conclusion of the school year, a Certificate of Completion will be mailed to the student. Students with unpaid tuition may not return to Fuzion Bible Institute until fees have been paid in full.

REFUND POLICY:

For a student attending Fuzion Bible Institute who desires, for any reason to withdraw from the program, the following percentages of the tuition will be refunded:

- Before the first class 100% refund (upon return of all Fuzion material)
- After the first class 75% refund
- After the second class 50%
- After the third class 0%

The Registration and Graduation fees are not fundable.

RECOGNITION OF PRIOR LEARNING

Recognition of Prior Learning (RPL) allows you the opportunity to join one of our programs at an appropriate level based on previously completed Bible Studies or theological training you have received from other institutions. You may also have acquired various biblical skills, competencies, and experiences during your lifetime. This process allocates you a certain number of credits based on this prior learning.

The RPL may also permit you to gain credits through your church and ministry experience. This is based on the level and extent of your learned skills and knowledge. Your prior learning will be measured against specified prescribed learning outcomes and could translate into subject credits within one of Fuzion Bible Institute's qualifications or direct access into one of the Certificate Programs.

YOUR APPLICATION WILL BE PROCESSED UPON THE RECEIPT OF THE FOLLOWING DOCUMENTS WHICH HAS BEEN SUBMITTED BY THE STUDENT:

- A completed and signed Fuzion Bible Institute application form, code of conduct, and student's information document.
- Certified copies of transcripts from previous Christian Biblical Training institutions (sealed by the institution).
- Certified copy of ID document/passport.
- Certified copies of certificates of (Biblical) tertiary qualifications obtained if applicable.
- Certified copies of certificates of secular tertiary qualifications obtained if applicable.
- A comprehensive Portfolio regarding your ministry experience that is relevant to Practical Theology.
- Signed reference letters on a letterhead from respective ministries, and,
- Proof of payment FOR the RPL application fee: see payment details below

RPL (Recognition for Prior Learning)

USD €100

TRANSFER STUDENTS

Fuzion Bible Institute accepts transfer students from other Bible Colleges, institutes, or Universities. A sealed transcript from the student's previous institution must be submitted. The transcripts must be submitted in English. Credits for transfer students are allocated at our discretion.

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OUR STUDENTS

One of the most important aspects of this institute is the students. The development of Fuzion Bible Institute programs, the implementation of each program, and the selection of curriculum are all developed to produce a student who is confident and proficient in their walk with God.

Students of Fuzion Bible Institute are encouraged and fully expected to:

- Develop and nurture a continued spiritual relationship with God through daily Bible study, continual prayer, and fasting.
- Cultivate submissiveness to God and a willingness to be obedient to the Holy Spirit.
- Acknowledge and act on their authority over spiritual wickedness.
- Verbally confess the Word of God continually.
- Maintain physical well-being by viewing their bodies as temples of God.
- Abstain from the use, endorsement, or propagation of illegal drugs and activities, immoral behavior, illicit sexual acts, homosexual behavior, pornography, vaping or e-cigarettes, marijuana in any form, and the use of tobacco or alcoholic beverages.
- Be equipped with the knowledge of God and overcome adversity and live a life of victory.
- Develop mental and spiritual discipline.
- Practice the "Love Walk" and live peaceably with others.
- Seek God and desire the things of God.
- Walk in the power and authority of Jesus.
- Cultivate the gift of God which they have received from the Holy Spirit and to be sensitive to the Holy Spirit.

STUDENT HONOR CODE

Fuzion Bible Institute is a Christian Institute that teaches a lifestyle of personal commitment to Jesus Christ as an essential component of evangelistic outreach. The student must recognize this purpose and endeavor to exemplify an attitude of excellence and maintain the highest level of respect for the aim and purpose of the Institute.

CODE OF HONOR

The Student Honor Pledge is listed below. Each student should read it attentively to ensure personal and complete compliance is a realistic achievement. If a student recognizes a personal inability to maintain this pledge, the student must reconsider the decision to attend Fuzion Bible Institute.

HONOR PLEDGE

- I pledge to apply my maximum intellectual and spiritual abilities to the Glory of God.
- I pledge to nurture my spiritual relationship with God.
- I pledge to develop social relationships and show love towards others equivalent to the love I have for myself.
- I will not lie, steal, use profanity, or engage in tale-bearing.
- I will not cheat or plagiarize.
- I will accomplish my academic requirements on my merit and will not complete assignments by improperly collaborating with other students.
- I pledge to abstain from any and all immoral and illegal activities; both on and off campus.
- I will refrain from the use, endorsement, or propagation of illegal drugs, abusive activity, immoral behavior, illicit sexual acts, homosexual behavior, pornography, e-cigarettes or vaping, marijuana in any form, and the use of tobacco. I will not drink any kind of alcoholic beverage.
- I will abide by all rules and regulations, verbal or otherwise, as outlined in this handbook.
- I pledge to seek God's will for my life and to be obedient to His call.
- I pledge to attend regular church services, where God is exalted, for the duration of my time at Fuzion Bible Institute.
- I pledge to attend class promptly and to participate in any outside assignments.
- I pledge to abide by all rules and regulations of the Fuzion Bible Institute.
- I pledge to do my best and seek help and counsel from Fuzion Bible Institute leadership immediately should I find myself struggling with any of the above-mentioned areas and submit to the counsel given.
- I realize that the school is a private entity and I have no rights as it pertains to the governing of the college.
- I accept my attendance as a privilege and further understand that Fuzion Bible Institute may exercise its right to withdraw a student from a course or program for disciplinary reasons at any time.
- I will carefully and prayerfully uphold the Honor Code.
- I understand that my signature on the Signature Page of this Handbook signifies my acceptance.

CODE OF HONOR

ACADEMIC INTEGRITY

Academic integrity means honesty and responsibility pertaining to assignments and exams. Assignments and exams are administered to determine growth and understanding in the student's learning experience. Grades exist in order to show how fully this goal is attained. Therefore all work and grades should result from the student's own study, understanding, work, and effort.

PLAGIARISM

Plagiarism is not tolerated at Fuzion Bible Institute. Plagiarism is the act of stealing and using another person's words or ideas as one's own, without giving the source credit- it is theft. All assignments are required to be the original work of the student.

Using Chat GPT and any other AI program is strictly forbidden. The lecturer is seeking to read your understanding and thought processes, and how you process your learnings. Using any AI program is considered to be plagiarism. Plagiarism could result in suspension from the institute.

Avoiding Plagiarism:

1. Students who quote themselves from a previous writing must cite the quotation in the current assignment.
2. Properly cite all research. Use proper documentation for direct quotations, as well as information restated (paraphrased) in your own words. Use quotation marks for exact words. Only general knowledge should not be cited.
3. The student who affixes his or her name to a paper must be the sole author of the paper. Students may consult with the lecturer during business hours, or after classes if they seek clarification or direction.

CHEATING

Cheating is not tolerated at Fuzion Bible Institute. Cheating is copying another's work and claiming it as your original work. All examinations and assignments are to be completed without any outside help given or received from other students or alumni in any form. This includes, but is not limited to: cheat sheets, books, notes, cell phones, computers, iPods, iPads, etc.

Signing another person's name or affixing another person's name to a sign-in sheet or other document is considered an instance of cheating.

Cheating carries heavy disciplinary and academic penalties and could result in suspension from Fuzion Bible Institute.

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COURSE TESTING

Exams are prepared by the course instructor. Exam window periods are noted on the Academic Calendar and are subject to change. Exams are administered online via the Zenler platform. Students are required to take their exams on their electronic devices outside of class time.

Each exam has approximately 60 to 100 questions, and the students will have several days to complete all exams for each class they are enrolled in. Once you log onto Zenler to write your exam, you will have 60 minutes to complete and submit your exam.

There are no retakes or makeup exams unless the student failed their original exam. If you do not take the exam during the window period set for your exam, you will not be allowed to take it at another time. No exceptions except for medical and family emergencies, however, the student must notify the Director or facilitator immediately. Please remember you are on an honor system. This means no notes, no books, and only you are to take your exam.

STUDENT GRADE REPORTS

Students will immediately view their exam marks once they have submitted their answers on Zenler. Once the academic year ends, please allow two weeks for reports to be prepared for a full written record.

STUDENT CONDUCT

Fuzion Bible Institute works to provide a safe and positive atmosphere conducive to learning. Therefore, the following code of conduct must be observed at all times:

1. All students enrolled at Fuzion Bible Institute are representatives of this college and are expected to conduct themselves professionally both on and off campus.
2. Fuzion Bible Institute is a smoke-free, drug-free, and alcohol-free environment; therefore all students must abstain from the use of cigarettes in any form, drugs, and alcohol in the building or anywhere on the grounds.
3. Profanity, cheating, stealing, dishonesty, gambling, and destruction of property are not permitted.
5. Students must refrain from perverse, lewd, or obscene conversation and behavior.
6. Students' attire is to be conservative similar to attire worn to work in an office setting.
7. All cell phones and electronic devices must be turned off during the class period unless used for note-taking or accessing their notes on the Zenler Learner system.

STUDENT GATHERINGS

Outside of Fuzion Bible Institute activities, no student gatherings will be recognized as an official Fuzion Bible Institute event without prior permission from the Director of Fuzion Bible Institute.

CODE OF HONOR

Tuition Fee Payments are to be made through Stripe via the Zenler learner platform.

I confirm that I have read and accept the Fees and Financial Obligation Policy for Fuzion Bible Institute, as found on the 5th page of this document.

Please sign this page to confirm you have read, understood and accept the terms.

FULL NAME AND STUDENT NUMBER _____

SIGNATURE _____ DATE _____

CODE OF HONOR & STUDENT REQUIREMENTS

I. A MINIMUM OF 80% ATTENDANCE – NO EXCEPTIONS

A. Within the Certificate Program, when a student cannot attend 80% of his/her classes, he/she will be required to re-enroll for the same course for the following year and pay the required fees.

B. 'Late'- if a student is later than 30 minutes, he/she will be marked 'Late'.

C. The third time that a student is marked 'Late', he/she will be marked 'Absent'.

D. 'Absent' means that (i) the student did not attend class, or (ii) the student was marked 'Late' three times.

E. When a student is marked 'Absent' from a class he/she is responsible to speak to the instructor about work missed.

F. Exam window periods have been pre-determined, and students will be notified of these dates and must complete the exam online. Therefore, the onus is on the student to ensure they complete the exam within this window period. Only through extreme circumstances (e.g. illness/work/death of a family member) can another date be allowed for the student to write the exam.

However, a Doctor's note or letter from the employer will have to be submitted. Failure to do so may cause the student to fail that subject and not graduate at the end of the year. The student will need to register again and pay the required fees. That subject will have to be retaken the following year at the same time as the rest of the class.

II. 100% FULFILLMENT OF ALL FINANCIAL OBLIGATIONS (SEE PAGE ACADEMIC FEES FOR 2024-2025)

III. SUCCESSFUL ACADEMIC PERFORMANCE:

A. A minimum of 60% on Exams and any other Academic Work.

B. If a student achieves less than 60%, he/she is required to take the exam a second time and must reach 70%. This must be arranged with the Lecturer.

C. If a student achieves less than 70% for a second exam, lecturers' discretion to be used on whether to pass the student (e.g. additional practicum can be offered in line with the specific course)

IV. SUCCESSFUL COMPLETION OF ALL PRACTICUMS

A. Every student will be required to complete one Practicum for each of the three terms of their Certificate Program.

B. A Practicum is considered "successful", when:

- a. The student has complied with the requirements of his/her Practicum, and
- b. Fruit has been produced because of his/her ministry.

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V. COMMUNICATION

By Registering with Fuzion Bible Institute, you consent to receive certain electronic communication from us as further described in our Privacy Policy. Please read our Privacy Policy to learn more about our electronic communications practices. You agree that any notices, agreements, disclosures, or other communications that we send to you electronically will satisfy any legal communication requirements, including that those communications be in writing.

Your address and personal information will be safely stored in our database. We do not share or sell personal information to any person or organization.

I (full name) _____ affirm that I understand and agree to abide by Fuzion Bible Institute's Code of Honor.

I confirm that I have read the entire contents of this Booklet, and hereby enlist as a Fuzion Bible Institute Student.

I also agree to accept the consequences of violating the Code.

(Signature) _____

(Date) _____